RethinkBH

Best Practices for Implementing Rethink's Behavioral Health Products

Start Date:

Duration:

Project Manager

1 **Implementation Strategy**

Pilot–Trialing the Rethink platform to determine if it is a fit for your organization

Test the system with a purposeful selection of learners, staff, locations

Full Implementation–Adopting the Rethink platform into your organization

2 **Identify Key Outcomes That Will Define What a Successful Implementation Looks Like**

Be prepared to share any unique scenarios with your organization that may impact the implementation

Create a matrix of staff by job title and job responsibilities to aide in the creation of roles and permission with Rethink

For example RBT, Lead RBT, Student Analyst, BCBA, Senior BCBA, etc.

Create a plan to communicate to your staff about the transition to using Rethink and get buy-in

Plan for stopping the existing system: Overlap? Hard Stop Date?

3 **Set Realistic Timelines to Roll Out the New Software**

Utilize the provided Rethink Implementation Plans to track agreed-upon benchmarks

Adopt a "train the trainer" model

Create internal training plans for new staff

4 Identify Internal Implementation Team Members

Implementation team members should have knowledge across departmental areas: Finance/Payroll, Compliance, HR, Clinical, billing.

Based on the size of the organization assign a Project Manager to oversee the implementation of multiple products or identify internal content area experts that will field all staff questions and reach out to communicate with Rethink's Implementation Specialists.

5 Identify Rethink Team Members

Create a cheat sheet of the Rethink team members' contact information to guide you in reaching out for assistance

6 Review the Rethink Technical Specification Requirements Prior to Purchasing New Devices

Identify if you will be purchasing devices for staff and if so what type